**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **September 3,2020**

 Call to Order- 6pm

 Meeting was called to order by Dale Kreider.

The following members were present:

 Dale Kreider, Chairman Donald Plourde, secretary

Steven Oliver, Assistant Secretary Mark Panassow, treasurer

**The following staff were present:**

Chris Hannum, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Secretary

John Pennebaker was absent.

**Public Input** –

**Minutes-**

1. Approval of August 13,2020 Municipal Authority Meeting Minutes. Steve Oliver made a motion to approve. Seconded by Mark Panassow. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 8/27/2020,

 Account Balances $1,687,738.80.

Requisitions – Member Donald Plourde moved to approve Requisition # 08-2020 in the amount of $129,960.84. Seconded by Member Steve Oliver. Motion carried.

**Correspondence/Reports**

**1.** Board of Supervisors meeting Minutes from August 11, 2020.

**2**. Planning Commission meeting Minutes from August 18, 2020.

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**Engineer’s Report**

1. Chris Hannum gave another update on the Campbelltown East Aeration Upgrade project. It is his recommendation that the Municipal Authority bid the project, but exclude the tank refurbish work at this time and just include the original scope of work. Member Steve Oliver made a motion to approve. Seconded by Mark Panassow. Motion carried.
2. Chris Hannum also recommends that we allow a hook up for 1 EDU requested at the Lawn Plant as the inflow and infiltration has been noticeably reduced. Member Donald Plourde made a motion to approve. Seconded by Steve Oliver. Motion carried.

**Solicitor’s Report-**

**New Business-**

1. The Authority had discussion about Scott Galbraith’s replacement upon his retirement. It was decided that Scott’s position after his retirement will become a fulltime Municipal Authority position with the wastewater department with the title of Wastewater Department Superintendent. As to whether or not the position will be open for all to apply, the Authority would like to first interview current wastewater foreman Samuel Blauch. Member Donald Plourde made a motion to approve. Seconded by Steve Oliver. Motion carried.

**Old Business**

1. Commercial rate discussion was tabled until 10/1/2020 meeting. There is still no interest or penalties at this time due to Covid-19..

**Good and Welfare**

 **The Municipal Authority went into Executive Session from 7:04pm – 7:35pm to discuss personnel issues.**

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:40pm. It was Seconded by Donald Plourde. All were in favor.

Secretary