**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **November 4, 2021**

 Call to Order- 6pm

 Meeting was called to order by Dale Kreider.

The following members were present:

Dale Kreider, Chairman Donald Plourde, Vice Chairman

Steven Oliver, Assistant Secretary Mark Panassow, Treasurer

 John Vanderhoef, Member was absent

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor

Scott Galbraith, Public Works Director Nannette Hostetter, Administrative Assistant

Sam Blauch, Wastewater Dept. Foreman

**Public Input** – Sarah Rogers apologized to the board because she believed she confused them at our last meeting on October 7th during their conversation about flow meters. The board appreciates Sarah’s views and attendance at our monthly meetings.

**Minutes-**

1. Approval of October 7,2021 Municipal Authority Meeting Minutes. Member Steve Oliver made a motion to approve. Seconded by Mark Panassow. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 10/28/2021.

 Account Balances $1,367,563.04.

Requisitions –Member Steve Oliver moved to approve Requisition #11-2021 in the amount of $305,675.58. Seconded by Donald Plourde. Motion carried.

**Correspondence/Reports**

1. Board of Supervisor’s minutes from October 12, 2021.
2. Fund 09 Operating & Maintenance Report.
3. Advertisement for Maintenance Technician Position discussion.

**Engineer’s Report**

1. H. David Miller gave an update on the 2020 Manhole Rehabilitation. The MH CB 140 Cone section has been completed. Entech Engineering received an estimate from USG to raise 3 manholes adjacent to the West WWTP for $ 39,830.00. The board feels that may be high and would like to have other estimates.

**Solicitor’s Report**

1. Tom Long gave an update on the October 12,2021 sheriff sale on the Twin Kiss. Our fees should be distributed in December.
2. Sam Blauch has been in contact with the new owners about the sewer repairs needed.

**New Business**

1. David Busch of Keystone Alliance Consulting, Inc went over the 2022 budget and he states that the Municipal Authority looks to be in good shape. The Authority has always had a conservative method and should continue doing so. Mr. Busch encourages the Municipal Authority to have small modest increases to cover capital projects instead of incurring loans or being forced to increase higher rates. Also consider increasing tapping fees for the next budget. The board will discuss this further at the December 2,2021 meeting.
2. Member Steve Oliver made a motion to increase the quarterly sewer rates by 3% ($175.00) starting the first quarter of 2022. Seconded by Donald Plourde. Motion carried.

**Old Business**

 **Good and Welfare**

 **Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:25p.m. It was Seconded by Steve Oliver. All were in favor.

Secretary