**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **March 7, 2024**

Call to Order- 6pm

The meeting was called to order by Steve Oliver.

The following members were present: John Vanderhoef, Secretary

Steven Oliver, Chairman Matt Epler, Treasurer

Mark Panassow, Vice Chairman Corey Andrew, Member

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor

Sam Blauch, Wastewater Superintendent Nannette Hostetter, Administrative Assistant

**Public Input**- Eric Campbell spoke about his interest in adding an Eco Home on his property. This home would have a total of 496 square feet and would be used half of the year for his parents. This would not be used as a rental. Mr. Campbell is requesting 1- EDU to hook into the sewer. There is an EDU available and would flow to the Colebrook Plant. Member John Vanderhoef made a motion to approve. Seconded by Mark Panassow. Motion carried.

**Minutes-**

1. Approval of the February 1, 2024, Municipal Authority Meeting Minutes. Member John Vanderhoef made a motion to approve. Seconded by Matt Epler. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 2/29/2024.

Account Balances $1,654,040.07

Requisitions –Member Mark Panassow moved to approve Requisition #03-2024 in the amount of $135,207.47. Seconded by John Vanderhoef. Motion carried.

**Correspondence/Reports**

1. The Board of Supervisors’ meeting minutes from February 13, 2024.
2. The Board of Supervisors’ Workshop meeting minutes from February 28, 2024.
3. The Planning Commission meeting minutes from February 20, 2024.

**Engineer’s Report**

1. H. David Miller reported that they are looking into resources for security cameras at the treatment plants.
2. The Chapter 94 draft reports are complete and were submitted to Sam Blauch for approval. The reports will be submitted to DEP by the March 31,2024 deadline.

**Solicitor’s Report**

1. Tom Long mentioned that he spoke with the solicitor from North Londonderry Township and they would be able to handle our sewer flow, however we would need to agree to pay for any plant upgrades needed.

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**Wastewater Report**.

1. Sam Blauch gave his monthly report. Steve Oliver asked Sam how the on-call protocol is handled.
2. Steve Oliver also had a few questions concerning the manhole cover inspections.

**New Business**

1. Wastewater discussion for new hire contracts-resolutions regarding the sewer department receiving the sewer and CDL License.
2. Member Matt Epler made a move to approve the Landowner Expectation Agreement. Seconded by John Vanderhoef. Motion carried.

**Old Business**

1. Portnoff Law Associates now have all long-term delinquent sewer accounts. This information was on the March 1,2024 sewer bills and posted on the South Londonderry Township website.

**Good and Welfare**

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 6:56pm. It was Seconded by Matt Epler. All were in favor.

Secretary

**Upcoming meeting date:**

**Next Municipal Authority meeting is April 4, 2024, at 6pm.**