**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **April 4, 2024**

Call to Order- 6pm

The meeting was called to order by Steve Oliver.

The following members were present: John Vanderhoef, Secretary

Steven Oliver, Chairman Matt Epler, Treasurer

Mark Panassow, Vice Chairman Corey Andrew, Member

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor

Sam Blauch, Wastewater Superintendent-was absent Nannette Hostetter, Administrative Assistant

**Public Input**-

**Minutes-**

1. Approval of the March 7, 2024, Municipal Authority Meeting Minutes. Member Mark Panassow made a motion to approve. Seconded by Corey Andrew. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 3/28/2024.

Account Balances $1,455,704.92

Requisitions –Member John Vanderhoef moved to approve Requisition #04-2024 in the amount of $24,264.47. Seconded by Corey Andrew. Motion carried.

**Correspondence/Reports**

1. The Board of Supervisors’ meeting minutes from March 12, 2024.
2. The Board of Supervisors’ Workshop meeting was cancelled.
3. The Planning Commission meeting was cancelled.

**Engineer’s Report**

1. Colebrook NPDES permit renewal is estimated to be issued October 17, 2024. The current permit expired March 31,2024, however, will be extended until the new permit is issued. The Campbelltown East NPDES permit renewal will be submitted by the May 3, 2024, deadline.
2. All four Chapter 94 reports were submitted to DEP and quickly deemed acceptable.
3. Steve Oliver asked H. David if any grants were currently available for installing cameras at the wastewater treatment plants. H. David mentioned that there are none now, but more grants could be made available. Sam Blauch did contact Knight Security in February 2024 for an estimate. The Municipal Authority considers camera-monitors a very high priority and will stay proactive until this project is complete.
4. Member Matt Epler made a motion to get more estimates for the camera-monitor systems for the wastewater plants. Seconded by John Vanderhoef. Motion carried.

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**Solicitor’s Report**

1. Nothing to report.

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**Wastewater Report**.

1. Sam Blauch was absent from the meeting, but still submitted his monthly report.
2. H. David Miller spoke briefly on the manhole problem on Bridle Avenue. The Authority will contact contractors to come take a look over the area.

**New Business**

1. After discussion on wastewater pumping guidelines, it was decided to handle each case as they are presented.

**Old Business**

1. Jonestown Bank CD update was tables until the May 2nd meeting.
2. The Vanderhoef expansion plan is still in the works. John Vanderhoef had a meeting with Sam Blauch.
3. Wastewater new hire rate increase was made into a resolution.
4. Member Mark Panassow made a motion to adopt Resolution 01-2024. Seconded by Matt Epler. Motion carried.

**Good and Welfare**

1. Portnoff update. The firm has all that they need to handle the long-term delinquent accounts.
2. The Municipal Authority requested that the board be notified when an employee has been dismissed from their job.

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:07pm. It was Seconded by Matt Epler. All were in favor.

Secretary

**NEXT MUNICIPAL AUTHORITY MEETING… MAY 2,2024 @ 6PM**