**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **May 4, 2023**

Call to Order- 6pm

The meeting was called to order by Steve Oliver.

The following members were present: John Vanderhoef, Secretary

Steven Oliver, Chairman Matt Epler, Treasurer

Mark Panassow, Vice Chairman-absent

The following staff were present:

H. David Miller, Engineer Tom Long, Solicitor

Sam Blauch, Wastewater Superintendent Nannette Hostetter, Administrative Assistant

**Public Input**

Carlos Lopez and his son spoke on their property at 2887-2889 Horseshoe Pike. They had questions about the sewer capping and use of the property. He also had concerns about the cost of the sewer rates.

**Minutes-**

1. Approval of the April 6, 2023, Municipal Authority Meeting Minutes. Member John Vanderhoef made a motion to approve. Seconded by Matt Epler. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 4/27/2023.

Account Balances $1,806,181.47.

Requisitions –Member John Vanderhoef moved to approve Requisition #05-2023 in the amount of $24,020.09. Seconded by Matt Epler. Motion carried.

**Correspondence/Reports**

**Engineer’s Report**

1. H David Miller stated that he was working with Sam Blauch on sandblasting & coating the tanks.
2. H. David also completed the forms for the 43 report and submitted them on Sam’s behalf.

**Solicitor’s Report**

**Wastewater Report**

1. Sam Blauch gave a report with details and updates on the sewer department.
2. Sam also mentioned that we had very little interest in a new hire position and requested that we change the advertisement.
3. Member Matt Epler made a motion to change the advertisement to a labor employee. Seconded by John Vanderhoef. Motion carried.
4. Sam Blach also discussed the Vactor truck. He mentioned that he went to see a demo of the truck in Lower Paxton Township and that would need to place an order soon due to high demand.
5. Member John Vanderhoef made a motion to order the new Vactor truck for the sewer Authority. Seconded by Matt Epler. Motion carried.
6. Sam had a meeting with Mitzi Winger at Jonestown Bank about CD options. She stated a few good options for our Municipal Authority account.
7. John Vanderhoef requested a list from Sam Blauch of the wastewater department assets.
8. Member Matt Epler made a motion to invest in a 12-month CD with Jonestown Bank with a variable rate. Seconded by John Vanderhoef. Motion carried.

**New Business**

1. Carlos Lopez spoke during public input.

**Old Business**

1. After a discussion on the late sewer accounts, it was decided that the Municipal Authority would continue to Lien delinquent accounts, and we will also work with Pa American water to shut off water at the property. We will also still offer payments plans that must be paid in full within a 2- year period.
2. Member John Vanderhoef made a motion to increase the sewer billing late fee to 9% starting with our next sewer billing. Seconded by Matt Epler. Motion carried.

**Good and Welfare**

1. Steve Oliver met with Faith Bucks and John Eberly earlier in the week to go over a few concerns because the joint meeting with the Board of Supervisors was cancelled.
2. Steve was concerned about the privatization of our wastewater facility. Faith Bucks gave a verbal commitment to Steve Oliver that she is not interested in selling our wastewater department. She would like it to remain as it is. Steve Oliver thinks that is best for the community.
3. Steve Oliver also stated that the Board of Supervisors will be appointing a new member to the Municipal Authority at the June 1st meeting.

**Adjournment**

There being no further business, member Matt Epler moved to adjourn the meeting at 7:28pm. It was Seconded by John Vanderhoef. All were in favor.

Secretary

**Upcoming meeting dates:**

**Next Municipal Authority meeting June 1, 2023, at 6pm.**