**MUNICIPAL AUTHORITY**

**Municipal Building, 27 W Market Street, Palmyra, PA**  **September 7,2023**

Call to Order- 6pm

The meeting was called to order by Steve Oliver.

The following members were present: John Vanderhoef, Secretary

Steven Oliver, Chairman Matt Epler, Treasurer

Mark Panassow, Vice Chairman Corey Andrew, Member

The following staff were present:

H. David Miller, Engineer-Absent Tom Long, Solicitor

Sam Blauch, Wastewater Superintendent Nannette Hostetter, Administrative Assistant

**Public Input** -None

**Minutes-**

1. Approval of the July 6, 2023, Municipal Authority Meeting Minutes. Member Mark Panassow made a motion to approve. Seconded by Corey Andrew. Motion carried.

**Treasurers’ Report**

1. Financial Statement – Fund 9A & 9B Revenue & Expenditure Statement Month Ending 8/31/2023.

Account Balances $1,123,161.41.

Requisitions –Member Mark Panassow moved to approve Requisition #08-2023 in the amount of $16,619.00. Seconded by John Vanderhoef. Motion carried. Member John Vanderhoef moved to approve Requisition #09-2023 in the amount of $116,146.07. Seconded by Matt Epler. Motion carried.

**Correspondence/Reports**

**Engineer’s Report**

1. The connection with Stonebrook South was made and inspected.
2. Campbelltown East EQ and Sludge Holding tanks need considerable repairs. The Municipal Authority is researching all avenues and estimates before deciding. The tanks are 23 years old.
3. Steve Oliver would like to have a plan in place for all the plants for future repairs and expenses.
4. Sam Blauch did speak with H. David Miller about a possible grant for the steel tank repairs, but H. David thought it may hold up the repairs that need attention now.

**Solicitor’s Report**

1. Tom Long spoke with David Tshudy on behalf of E.R. Campbelltown concerning their reservation agreement for 161 EDU’S. Mr. Tshudy wanted assurance that after a 5-reservation agreement that his client would not lose their EDU’S. Their project will not be complete within the next 5 years.
2. Member John Vanderhoef made a motion to approve a 5-year reservation agreement for the 161 EDU’S to E.R. Campbelltown, LLC with the understanding that after the 5-year agreement, E.R. Campbelltown, LLC will agree to pay 100% fees for each EDU. Seconded by Mark Panassow. Motion carried.
3. Mr. Tshudy also stated that E.R. Campbelltown, LLC will be hosting an open house at the property on October 5, 2023, from 5-8pm for the community.

**Wastewater Report**

1. Sam Blauch gave his monthly report.
2. Matt Epler had questions for Sam about insurance at the plants.
3. New Hire for the sewer department discussion was on deciding if we need another employee. A few of our sewer employees are getting to retirement age and would like to have someone come in and train to take over the jobs. Training takes a few years, and it is very difficult to find employees in this field.
4. The Municipal Authority decided to start interviewing and will decide from there. There are 4 good resumes now and 3 of them have their CDL Licenses.

**New Business**

. **Old Business**

1. Update on the delinquent sewer bills. The Board has decided to do some research on a 3rd party collections contractor to help with collections. Also speaking with PA American Water Company. We will form a plan once we get more information.

**Good and Welfare**

**Adjournment**

There being no further business, member Mark Panassow moved to adjourn the meeting at 7:33 pm. It was Seconded by Matt Epler. All were in favor.

Secretary

**Upcoming meeting dates:**

**Next Municipal Authority meeting is October 5, at 6pm.**